



Application for a Statement of Professional Recognition

State of Iowa
Board of Educational Examiners
Licensure
 Grimes State Office Building
 400 E. 14th St.
 Des Moines, Iowa 50319-0147

INSTRUCTIONS:

1. Complete Section I--by the applicant and Section II to be completed by the administrator of the employing district or agency.
2. Enclose a \$85.00 fee for the Statement of Professional Recognition. Remit ONE check or money order, made payable to the Board of Educational Examiners.
3. Enclose a \$65.00 fee to conduct both an Iowa criminal history record check with the Division of Criminal Investigation and a national check through the Federal Bureau of Investigation (**Total amount due is \$150.00**). Submit waiver form and fingerprint card with this application. (Request finger print packet at <http://www.boee.iowa.gov/FPPktReq.html>)
4. Attach official college/university transcripts and a dated photo copy of license from the professional licensure division, department of public health, or board of nursing .
5. Send all materials to the address that appears in the upper right hand corner of this page.

NOTE: Photocopies or copies by fax of any application forms or experience verification forms will not be accepted. Original signatures are needed.

(Please allow four weeks for processing. Incomplete applications will delay processing.)

Name changes require a photocopy of official legal documentation. **ALL FEES ARE NONREFUNDABLE. Incomplete applications will be void after 45 days.**

Revised 04/11

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Evening Phone ()	Daytime Phone ()	Email Address	

Background Information:

For any "Yes" response attach a written explanation on 8 1/2 x 11" paper. Be sure to include the date of the violation. DO NOT explain on this application form. *If you have reported a "Yes" response on a previous application, check PR (previously reported) instead of "Yes" on this application if no further conviction(s) has occurred.

- a. Yes No PR Have you ever been convicted of a felony?
- b. Yes No PR Have you ever been convicted of a crime other than parking or speeding violations?
 (NOTE: Include all deferred judgments)
- c. Yes No Do you currently have any criminal charges pending against you?
- d. Yes No PR Have you ever had a founded report of abuse made against you?
- e. Yes No PR Have you ever had an educational license denied, revoked, or suspended?

Statement of Fraud: Fraud in procurement of a license or falsifying records for licensure purposes will constitute grounds for filing a complaint with the Iowa Board of Educational Examiners.

I certify under penalty of perjury and pursuant to the laws of the state of Iowa that the preceding information is true and correct.

I hereby give permission for the Board of Educational Examiners to conduct both an Iowa criminal history record check with the Division of Criminal Investigation and a national check through the Federal Bureau of Investigation. Any information maintained by the DCI or the FBI may be released as allowed by law.

Signature of Applicant

Date

