

In-depth knowledge of the subject matter shall be shown by meeting at least one of the following requirements:

- a. A bachelor's degree or higher from an accredited college with a major in a field directly related to the subject matter of the course proposing to teach: such as business, economics, accounting, real estate or finance (attach copy of transcript) OR
- b. A bachelor's degree or higher from an accredited college and five years of real estate experience directly related to the subject matter of the course proposing to teach (attach copy of transcript and document how your experience is directly related to the subject matter proposing to teach) OR
- c. A licensed attorney in practice for at least three years in an area directly related to the subject matter of the course proposing to teach OR
- d. A highly qualified professional with a generally recognized professional designation such as, but not limited to, FLI, MAI, SIOR, SREA, CRB, CRS, CPM, but not including GRI, and two years of education from a post secondary institution (attach evidence of both) OR
- e. Extensive instructional background in real estate education and experience in real estate as evidenced by a valid broker's license or five years of active real estate experience as a salesperson (provide evidence.) In addition, three recently written letters of recommendation that attest to the applicant's in-depth knowledge combined with the ability to teach OR
- f. OTHER, as the Commission may determine

Exemptions from Instructor Qualifications Criteria and Instructor Development Workshops

193E-16.1 Definitions. "Guest Speaker" means an individual who teaches a real estate education course on a one-time only or very limited basis, who possesses a unique depth of knowledge and experience in the subject matter proposing to teach.

193E-17.12(2) in part states that guest speakers and individuals currently certified by nationally recognized organizations that required similar instructor standards are exempt, with prior approval of the Commission from instructor criteria and instructor development workshops.

I am exempt because I qualify under the definition of "guest speaker" OR

I am currently certified by a nationally recognized organization that requires similar instructor standards. (Provide evidence of certification or approval and include a copy or detailed description of the organization's instructor standards.)

6. Have you enclosed your current resume **(required for all instructors)**? Yes No

Provider Certification

This is to certify to the best of my knowledge that the information contained in this form and any attachments is true. The above individual is qualified to teach all or a portion of the proposed continuing education course contained in this application on the basis of the items checked in #4 and #5.

Instructor Signature

Date