Board Meeting Minutes  
December 12-13, 2012

Date: December 12, 2012

Location: Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

9:05 AM: Convene in Open Session

Board in Attendance:
Jane Hasek, RN, Chairperson
Mark Hilliard, RN, Vice Chairperson
Connie Boyd, RN
Gwen Suntken, RN
Debra Larson, LPN
LeRoy Strohman
Clyde Bradley

Board Excused:
Debra Larson, LPN

Staff:
Lorinda Inman, RN, Executive Director
Kathy Weinberg, RN, Associate Director Practice/Education
Lynn Linder, Operations Officer
Laura Hudson, Associate Director CE/Workforce
Chris Newell, Associate Director Enforcement
Doug Bartels, Enforcement
Eric Holsapple, Enforcement
Taunya Cunningham, RN, Enforcement
Diane Burkert, RN, Enforcement
Kathleen Beebout, RN, Enforcement
Kris Watson, RN, Enforcement
Bill Hansen, Enforcement
Kathy Cornwell, Secretary
Sara Scott, Assistant Attorney General
September Lau, Assistant Attorney General

Audience:
Sheila Burke, Kaplan University School of Nursing
Kendra Williams-Perez, Allen College, Waterloo, IA
Donna Orton, NIACC
Bernie Wise, ICCC
Ruth Hobson, NCC
Melanie Wynja, NCC
Ashley Engelbrecht, IMS, WDSM
Susan Bowers, St. Lukes College, Sioux City
Peg Kerr, University of Dubuque, Dubuque, IA
Nick Mauro, Cranford & Mauro Law Firm
Mary Earnheirdt, Policy works
Mary Tarbox, Mount Mercy University
Jay Iverson, IA Nurses Association
JoAnn Humphreys, Mercy College of Health Sciences
Roberta Lavine, Clark University
Susan White, Southwestern Community College
Rick Petersen, Briar Cliff University
Traci Holmquist, Briar Cliff University
Shirley Beaver, Mercy College of Health Science, DSM
John Cacciatore, ISA – Des Moines
Theresa Dunkin, UI College of Medicine, OSCEP
Carole Kron, UI College of Medicine, OSCEP

9:01 AM Board Chair Jane Hasek opened the meeting with a request to have the schools/universities identify their attendance at today’s meeting.

On a motion by Mark Hilliard, the Board voted to adopt the revised agenda.

PUBLIC COMMENT

No Public Comment.

ENFORCEMENT MATERIALS

On a motion by Mark Hilliard, the Board voted to postpone the hearings in the following cases:

11-229 Juliana Cornick
11-269 Kelli Buresh
11-311 Melissa Claude
11-312 Barbara DeVries
11-697 Tawnya Ryberg
11-754 Elisha Harrison
11-793 Nathan Peters
11-862 Denise Nebel
11-868 Janice Helfenberger
11-942 Janet Johnson
12-030 Thomas Lawrance
12-037 Esther Waithaka
12-119 Beverly Fischer
12-133 Tammi Jones
12-168 Stacia Coronudo
12-175 Mandy Horn
12-240 Danette McDaniel
12-269 Melissa Blew
12-451 Sharon McBroom
12-454 Theresa Ledesma
CONTINUING EDUCATION:

New Providers:

365 Sanford Sheldon, Sheldon
366 American Association of Diabetic Educators (AADE), Chicago, IL

Renewed Providers

315 AORN of Dubuqueland, Dubuque
127 Allen College, Waterloo

Voluntary Relinquishment(s)

None

Provider Renewed by Petition for Waiver Last Board Meeting

None

On a motion by Gwen Suntken, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

- InfuScience, Gurnee, IL

On a motion by Gwen Suntken, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

- CEU Institute, Lake Mary, FL

On a motion by LeRoy Strohman, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

- LTC Support Services, Inc., Jacksonville, IL

On a motion by LeRoy Strohman, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

- Tri-State Learning Center, Sioux City, IA

PUBLIC COMMENT

No Public Comment.

EDUCATION

Allen College, Waterloo

Kendra Williams-Perez, EdD, MSN, CNE, Dean, School of Nursing, was present.

On a motion by Connie Boyd, with Jane Hasek abstaining, the Board accepted the Doctor of Nursing Practice Program Progress report submitted by Allen College, Waterloo.
On a motion by Connie Boyd, with Jane Hasek abstaining, the Board approved the following curriculum revision to the Upper Division Bachelor of Science in Nursing program submitted by Allen College, Waterloo:

Deletion of course NU: 250 Clinical Nursing Skill

On a motion by Connie Boyd, with Jane Hasek abstaining, the Board approved the following curriculum revisions to the graduate programs, submitted by Allen College, Waterloo:

Implementation of Pos-Master’s Certificate-Family Nurse Practitioner (FNP) for Adult-Gerontology Acute Care Nurse Practitioner.

Implementation of a Post-Master’s Certificate-Family Psychiatric Mental Health Nurse Practitioner for Adult Psychiatric Mental Health Nurse Practitioner and the approval of the following courses and course syllabi:

NU: 626 Management and Care of Children and Adolescents, with Acute and Chronic Mental Health Conditions for certified APMHNP.

NU: 626C Management and Care of Children and Adolescents with Acute and Chronic Mental Health Conditions for the certified APMHNP: Practicum.

The approval of the following courses and course syllabi for the Community/Public Health MSN track:

NU: 645 Foundations of Community/Public Health
NU: 646 Advanced Community/Public Health
NU: 647C Community Health Enrichment

The approval of the following courses and course syllabi for the Family Nurse Practitioner track:

NU: 605 Family Nursing: Women and Child Health
NU: 610 Complex Care of the Family

Clarke University, Dubuque

Roberta Lavin, RN, PhD, Chair, Nursing Department was present.

On a motion by Clyde Bradley, the Board voted to accept the Doctor of Nursing Practice Program Report, submitted by Clarke University, Dubuque.

On a motion by Clyde Bradley, the Board voted to approve the proposal to add the Clinical Nurse Leader track to the Master’s of Science in Nursing program, submitted by Clarke University, Dubuque.

On a motion by Clyde Bradley, the Board voted to approve the following courses and course syllabi for the Clinical Nurse Leader track in the Master’s of Science in Nursing program, submitted by Clarke University, Dubuque:

NURS 570 – Holistic Health Promotion
NURS 542 – Practicum II
HLTH 575-1 Outcomes Management and Quality Improvement
On a motion by Jane Hasek, the Board voted to accept the Organizational Leadership DNP Program Progress Report, submitted by Graceland University, Lamoni.

Kaplan University, Davenport

Sheila Burke, RN, MSN, MBA, Dean of Nursing, was present.

On a motion by Connie Boyd, the Board voted to accept the Associate of Science in Nursing Degree Program Interim Progress Report submitted by Kaplan University, Davenport.

Mount Mercy University, Cedar Rapids

Mary Tarbox, RN, EdD Chair, Department of Nursing was present.

On a motion by Clyde Bradley, the Board voted to accept the Master’s of Science in Nursing Progress Report, submitted by Mount Mercy University, Cedar Rapids.

On a motion by Clyde Bradley, the Board voted to approve the following courses and course syllabi for the Master’s of Science in Nursing program, submitted by Mount Mercy University, Cedar Rapids:

- NU 611/BN Principles of Project Management
- NU 612/BN 640 Systems Design and Methodology
- NU 613/MF 678 Medical Family Therapy

William Penn University, Oskaloosa

Brenda Duree, RN, PhD, Program Director, William Penn University, Oskaloosa was present.

On a motion by Jane Hasek, the Board voted to accept the RN-BSN progress report submitted by William Penn University, Oskaloosa.

Coe College, Cedar Rapids

On a motion by Connie Boyd, the Board voted to approve the closure of the Registered Nurse Advanced Placement (RN-BSN) program submitted by Code College, Cedar Rapids.

Iowa Lakes Community College, Emmetsburg

Bernadette Wise, RM, MSN, Director of Nursing and Health Education, was present.

On a motion by Clyde Bradley, the Board voted to approve the following curriculum revision for the Associate Degree Nursing program, submitted by Iowa Lakes Community College, Emmetsburg:

- Decrease the credit hours for the following course: ADN – 130 Bridging into the Associate Degree Nursing Program from 3 credits to 2 credits.

Mercy College of Health Sciences, Des Moines

Shirley Beaver, PhD, RN, Dean of Nursing was present.
On a motion by Jane Hasek, the Board voted to approve the following curriculum revisions for the RN to BSN Completion program submitted by Mercy College of Health Sciences, Des Moines:

Deletion of courses:

- NSG324: Information Resources in Health Card (3 credits)
- NSG415: Health Care Financial Management (3 credits)

Addition of courses:

- NSG416: Information and Financial Management in Nursing (4 credits)
- NSG423 (formerly NSG417) Principles of Teaching and Learning will be a required course rather than an elective course in the BSN Completion program.
- NSG485 (formerly NSG420): BSN Professional Role II will eliminate 45 preceptor hours (1 credit), decreasing the course credit hours from 4 credits to 3 credits.
- NSG440A – H (formerly NSG403 A-F) courses (1 credit each) will be open to Mercy College student who have successfully completed the first semester of their chosen degree program.

University of Dubuque, Dubuque

Peg Kerr, PhD, RN, Department of Nursing, was present.

On a motion by Connie Boyd, the Board voted to approve the following curriculum revisions for the BSN program submitted by the University of Dubuque, Dubuque:

- Decrease the number of credit hours from 4 credits to 3 credits in NRS 402 Leadership and Management in Nursing.
- Decrease the number of credit hours from 4 credits to 2 credits in NRS 404 21st Century Issues in Nursing and Health Care.

Briar Cliff University

Richard A. Petersen, EdD, RN, Chair and Associate Professor, Briar Cliff University, Sioux City was present.

On a motion by Clyde Bradley, the Board voted to approve the Program Proposal for a Doctor of Nursing Practice program submitted by Briar Cliff University, Sioux City and grant interim approval to Briar Cliff University.

Kaplan University, Davenport

Sheila Burke, RN, MSN, MBA, Dean of Nursing, was present.

On a motion by Jane Hasek, the Board voted to approve the application for interim approval for a Doctor of Nursing Practice program, submitted by Kaplan University, Davenport.

Kaplan University shall submit program proposal for the Doctor of Nursing Practice program within one year of application.
St. Luke’s College, Sioux City

Susan Bowers, RN, EdD Professor was present.

On a motion by Connie Boyd, the Board voted to approve the application for interim approval for RN-BSN Degree Completion program, submitted by St. Luke’s College, Sioux City.

St. Luke’s shall submit a program proposal for the RN – BSN Degree Completion program within one year of the application.

Miscellaneous Education

Administrative change at Dordt College, Sioux Center.

Administrative change at Southeastern Community College, West Burlington.

On-line delivery of courses for RN-BSN program at Mount Mercy University, Cedar Rapids.

Addition of practical nursing program at Western Iowa Tech Community College, Denison.

NCLEX RN and LPN results for 3rd quarter were provided

PUBLIC COMMENT

No Public Comment

9:50 AM Recess
10:06 AM Reconvene in Open Session

Presentation by Theresa Dunkin and Carole Kron from the Office of Statewide Clinical Education Programs (OSCEP).

MISCELLANEOUS

Privilege to practice for a disciplined licensee from a compact state procedure discussion was held.

Board of Nursing’s Education Standard of Practice Committee Report was given.

On a motion by Mark Hilliard, the Board voted to establish the following dates for future board meetings:

- September 18, 19, 20, 2013
- December 11, 12, 13, 2013
- February 26, 27, 28, 2014
- June 11, 12, 13, 2014

A legislative update was given.

10:51 AM Recess
11:04 AM Reconvene in Open Session
Hearing Case 12-112 Tina Ponton

11:04 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Tina Ponton was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

10 exhibits were admitted into evidence on behalf of the state.

Witness for the State:

Kris Watson

11:22 AM The record was closed.

Closed Session

11:22 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

11:26 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #12-112 Tina Ponton.

11:27 AM Recess

11:34 AM Reconvene in Open Session

Hearing Case 12-047 Kareen Lund

11:34 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kareen Lund was not present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

12 exhibits were admitted into evidence on behalf of the state.

Witness for the State:
Kathleen Bebout

11:41 AM The record was closed.

Closed Session
11:41 AM On a motion by Mark Hilliard, the Board voted unanimously by roll call vote to move into
Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a
contested case.

Open Session
11:44 AM On a motion by LeRoy Strohman, the Board voted to move into Open Se-
s

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Mar-
garet LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the
Board’s deliberations for case #12-047 Kareen Lund.

On a motion by LeRoy Strohman, Board voted to approve the following minutes:

- September 12, 13, 14, 2012, Board Meeting
- October 17, 2012, Conference Call
- November 15, 2012, Conference Cal
- December 5, 2012, Conference Call

EXECUTIVE DIRECTOR’S REPORT

NCSNB
- The University of Iowa Grant Application from NCSBN was discussed.
- The NCSBN IRE conference will be held January 15-17 in New Orleans.
- The NCSBN Mid Year Meeting will be held on March 11-13 in San Jose, CA.
- The NCSBN Long Term Care Conference will be held on April 16-17 in San Diego, CA.

The Board was informed of the letter sent to the Department of Health and Human Services, Centers of
Medicare and Medicaid Services.

Funding is adequate.

12:10 PM Recess for lunch
1:11 PM Reconvene in Open Session

HEARING

Hearing Case12-359 Jennifer Maze

The hearing was held in closed session.

Closed Session
1:45 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into
Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a
contested case.

Open Session
2:09 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.
On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #12-359 Jennifer Maze.

2:10 PM  Recess
2:17 PM  Reconvene in Open Session

HEARING

Hearing Case12-524 Randall Schaffer

2:17 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Randall Schaffer was present along with his counsel Gregory Witke.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

13 exhibits were admitted into evidence on behalf of the state.

9 exhibits were admitted into evidence on behalf of the respondent.

Witness for the State:
   Kris Watson

Witness for the Respondent:
   Randall Schafer

3:48 PM The record was closed.

Closed Session
3:48 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session
4:00 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #12-524 Randall Schaffer.

4:02 PM  Recess
4:11 PM  Reconvene
Closed session
4:12 PM On a motion by Connie Boyd, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)”f” to discuss the decision to be rendered in a contested case.

Open session
4:35 PM On a motion by Connie Boyd, the Board voted to move into Open Session.

On a motion by Mark Hilliard, the Board voted to accept the proposed settlements in the following cases:

11-269 Kelli Buresh 11-942 Janet Johnson 12-168 Stacia Coronudo
11-312 Barbara DeVries 11-1003 Stephanie Husted 12-175 Mandy Horn
11-697 Tawnya Ryberg 12-030 Thomas Michael 12-240 Danette McDaniel
11-754 Elisha Harrison Lawrance (hardcopy) 12-269 Melissa Blew
11-862 Denise Nebel 12-119 Beverly Fischer 12-451 Sharon McBroom
11-868 Janice Helfenberger 12-133 Tammi Jones

On a motion by Mark Hilliard, the Board voted to issue a citation and warning in the following cases:

12-037 Esther Waithaka
12-454 Theresa Ledesma

Gwen Suntken left the meeting.

Closed Session
4:39 PM On a motion by Connie Boyd, the Board voted unanimously by roll call vote, to move into Closed Session in accordance with Iowa Code § 272C.6(4) to be kept confidential and 21.5(1)”d”, to discuss whether to initiate licensee disciplinary investigation or proceedings.

Open Session
4:54 PM On a motion by Debra Larson, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the following cases:

11-842 Marlene Williams 12-380 Joanna Schmidt 12-498 Teisha Zertuche
11-894 Suzan Graham 12-393 Nalani Lenz 12-530 Brandy Hast
11-990 Michelle Hostetler 12-420 Kristine Wilson 12-568 Jennifer Sampson
11-991 Karrie Marshall 12-426 Shane Daniel 12-631 Mindy Boller
12-052 Christopher Evan 12-430 Sheila Young 12-729 Patrice Norton
12-177 Lisa Friedman 12-433 Linda Shelltrack 12-730 Billie Tow
12-209 Stephanie Meyer 12-449 Teri DeVine 12-773 Tonya Hancock
12-234 Jenna Schaefer 12-497 Christina Ackerman

4:57 PM Recess
Date: December 13, 2012

Location: Des Moines West Room
           Holiday Inn
           1050 6th Avenue
           Des Moines, IA

Board in Attendance:
Jane Hasek, RN, Chairperson
Mark Hilliard, RN, Vice Chairperson
Gwen Suntken, RN
Debra Larson, LPN
LeRoy Strohman
Clyde Bradley

Board Excused:
Connie Boyd

Staff:
Lorinda Inman, RN, Executive Director
Kathy Weinberg, RN, Associate Director Practice/Education
Laura Hudson, RN, Associate Director CE/Workforce
Chris Newell, RN, Associate Director Enforcement
Eric Holsapple, Enforcement
Kris Watson, RN, Enforcement
Taunya Cunningham, RN, Enforcement
Diane Burkert, RN Enforcement
Kathleen Beebout, RN, Enforcement
Bill Hansen, Enforcement
Kathy Cornwell, Secretary
Sara Scott, Assistant Attorney General
September Lau, Assistant Attorney General

Audience:
Mary Ramsden
Jacqueline Spencer, Edgewater

9:44 AM Reconvene in Open Session

Closed Session:
9:44 AM On a motion by Mark Hilliard, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code § 21.5(1)"c" to discuss the strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Open Session:
9:53 AM On a motion Mark Hilliard, the Board voted to move into open session.

9:53 AM Recess
9:59 AM Reconvene
9:59 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Andrew Holtmeyer was present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

20 exhibits were admitted into evidence on behalf of the state. Exhibit 9, item 8 contained inaccurate information.

Witness for the State:

   Bill Hansen
   Andrew Holtmeyer

10:39 AM The record was closed.

Closed Session
10:39 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)”f” to discuss the decision to be rendered in a contested case.

Open Session
10:54 AM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #11-840 Andrew Holtmeyer.

10:55 AM Recess
11:10 AM Reconvene

10:39 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Jacqueline Spencer was not present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

20 exhibits were admitted into evidence on behalf of the state. A protective order was placed on exhibits 9-15.
Witness/state

Kerri Kesterson
Eric Holsapple

12:09 PM The record was closed.

Closed Session
12:16 AM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session
12:24 PM On a motion by Gwen Sunken, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #11-496 Jacqueline Spencer.

EXAMINATION APPLICANT

Case # 12-002 Asia Cheeks appeared before the board.

1:03 PM Recess for lunch
1:58 PM Reconvene

Clyde Bradley and Lorinda Inman joined the meeting.

HEARING

Hearing Case12-316 Kyle Hayes

2:03 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kyle Hayes was present by phone.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

15 exhibits were admitted into evidence on behalf of the state

Witness for the Respondent:

Kyle Hayes

2:19 PM The record was closed.
Closed Session
2:29 PM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session
2:32 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #12-316 Kyle Hayes.

2:34 PM Recess
2:39 PM Reconvene

On a motion by Mark Hilliard, the Board voted to postpone the hearing in the following case:

11-664 Christopher Killion

Closed session
2:40 PM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open session
2:45 PM On a motion by Debra Larson, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Board voted to accept the proposed settlement in the following case:

11-664 Christopher Killion

Clyde Bradley provided an update on the Education and Standards of Practice Committee

The next conference call has been scheduled for December 20, 2012, at 12:00 PM.

3:17 PM On a motion by LeRoy Strohman, the Board voted to adjourn.