Board Meeting Minutes
February 20 - 22, 2012

Date: February 20, 2013

Location: Des Moines West Room
         Holiday Inn
         1050 6th Avenue
         Des Moines, IA

9:00 AM: Convene in Open Session

Board in Attendance:
- Jane Hasek, RN, Chairperson
- Mark Hilliard, RN, Vice Chairperson
- Gwen Sunthken, RN
- Debra Larson, LPN
- LeRoy Strohman
- Clyde Bradley
- Connie Boyd, RN

Staff:
- Lorinda Inman, RN, Executive Director
- Kathy Weinberg, RN, Associate Director Practice/Education
- Lynn Linder, Operations Officer
- Laura Hudson, Associate Director CE/Workforce
- Chris Newell, Associate Director Enforcement
- Doug Bartels, Enforcement
- Eric Holsapple, Enforcement
- Taunya Cunningham, RN, Enforcement
- Diane Burkert, RN, Enforcement
- Kathleen Beebout, RN, Enforcement
- Kris Watson, RN, Enforcement
- Bill Hansen, Enforcement
- Kathy Cornwell, Secretary
- Sara Scott, Assistant Attorney General
- September Lau, Assistant Attorney General
- Heather Adams, Assistant Attorney General
- Matt Oetker, Assistant Attorney General
- Dr. Mariannette Miller-Meeks, IDPH Director
- Steven Ainger, DAS-HRE Personnel Officer
- Martha Gelhaus, Chief of Department of Public Health Bureau of Communication and Planning
Audience

Robert J. Berger, Iowa Association of Nurse Anesthetists, St Lukes, Sioux City, Iowa City, IA
Hayley Smith, IANA, University of Iowa Student
Lisa Rettenmeir, Clarke University, DBQ, IA
Andrea Gibson, Kaplan University, Urbandale, Iowa
Ruth Sueverkrubbe, EICCI
Jamie Life, William Penn University – Oskaloosa
Angie Terrell, William Penn University – Oskaloosa
Kim Lambert, William Penn University – Oskaloosa
Megan Waterhouse, William Penn University – Oskaloosa
Melanie Miller, William Penn University – Oskaloosa
Trisha DeGeest, William Penn University – Oskaloosa
Brenda Duree, William Penn University – Oskaloosa
Susan White, Southwestern Community College
Jessica Huggins, William Penn University – Oskaloosa
Beverly Kubas, William Penn University – Oskaloosa
Kerra Strong, William Penn University – Oskaloosa
Lucina Kimpel, William Penn University – Oskaloosa
Rick Petersen, Briar Cliff University – Sioux City
Tracie Holmquest, Briar Cliff University – Sioux City
Sheila Burke, Kaplan University – Iowa
Kendra Williams, Allen College, Waterloo
Mary Kovaina, Morningside, Sioux City
Carmin Wycoff, Clark University Dubuque
Susan Erev, Iowa Wesleyan College, Mt Pleasant
Cathie Schreinir, MHI Mt. Pleasant
Donna Orton, NIACC
Jay Iverson, IA Nurses Association
Kathryn J Dolter, Mount Mercy University
Martha Olson, Iowa Lakes Community College, Emmetsburg
Berni Wise, Iowa Lakes CC Emmetsburg, IA
Donna Orton, NW IA CC (NIACC) Mason City, IA
Lyndsay Veenstra, William Penn University
Kim Combs, William Penn University
Amber Proctor, William Penn University
Ashley Engelbrecht, Iowa Medical Society
Ellen Cram, University of Iowa
Jimmy Keys, Kirckwood CC
Terry Witkowski, Board of Pharmacy
Juleann Miller, St. Ambrose University
Tina Patterson
Brenda Shostrom, St. Ambrose University

9:03 AM Board Chair Jane Hasek opened the meeting with a request to have the schools/universities identify their attendance at today’s meeting.

Code of Ethics was not discussed.

On a motion by Debra Larson, the Board voted to adopt the agenda as amended.
PRESENTATION

Haley Smith, UI Graduate Student presented “Advocacy and Assistance: A Non-Disciplinary Approach to Impaired Practitioners.”

On a motion by Debra Larson, the Board voted to establish a task force to discuss a non-disciplinary approach to Impaired Practitioners.

PUBLIC COMMENT

Robert J. Berger, Iowa Association of Nurse Anesthetists, St Luke’s, Sioux City, Iowa City, IA commented on the task force.

ENFORCEMENT MATERIALS

On a motion by Mark Hilliard, the Board voted to postpone the hearings in the following cases:

- 09-511 Adam Moander
- 11-311 Melissa Claude
- 11-493 Nathan Peters
- 11-894 Suzan Dooley Graham
- 11-990 Michelle Hostetler
- 11-991 Karrie Marshall
- 12-209 Stephanie Meyer
- 12-052 Christopher Evans
- 12-234 Jenna Schaefer
- 12-420 Kristine Wilson
- 12-426 Shane Daniel
- 12-430 Sheila Young
- 12-449 Teri DeVine
- 12-497 Christina Ackerman
- 12-380 Joanna Schmidt
- 12-433 Linda Shelltrack
- 12-498 Teisha Shelltrack
- 12-530 Brandy Hast
- 12-568 Jennifer Sampson
- 12-631 Mindy Boller
- 12-729 Patrice Norton

On a motion by Debra Larson, the Board voted to ratify and grant permission to the following applicant to work on a compact privilege to practice in South Dakota:

- 12-953 Erin Reed

CONTINUING EDUCATION

New Providers:

None

Renewed Providers

128 Wheaton Franciscan Healthcare, Waterloo
157 Crawford County Memorial Hospital, Denison
Voluntary Relinquishment(s)

314 Abbott Nutrition, Columbus, OH

Provider Renewed by Petition for Waiver Last Board Meeting

None

On a motion by LeRoy Strohman, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

Polk County Health Department, Des Moines

On a motion by Gwen Suntken, the Board voted to approve the request submitted by Patrick Conlon to recognize the 2.5 clock hours for the course “A Closer Look at Re-evaluating Overall Glycemic Control: Dynamic Management of Type 2 Diabetes Mellitus,” held December 4, 2012, in Oakbrook, Illinois for 3.0 contact hours.

On a motion by Gwen Suntken, the Board voted to approve the request submitted by Maureen Reeves Horsley to recognize the attendance of 14.25 clock hours for courses taken at the Royal College of Nursing’s 7th International Nurse Practitioner/Advanced Nursing Practice Network Conference titled “Advanced Nursing Practice: Global vision–global reality,” held August 20-22, 2012, in London, England for 17.1 contact hours.

On a motion by LeRoy Strohman, the Board voted to accept the following 20 contact hours as make-up credit completed by Leslie Kirkham from provider 295: “Anemia in the Elderly” for 5 contact hours and “Depression and Suicide” for 15 contact hours, completed on November 15, 2012. The course titled “Clinical Management of Atrial Fibrillation” for 10 contact hours, completed on November 15, 2012, may be used toward credits for the next renewal period. Further, the Board will advise Ms. Kirkham that she cannot use the first two listed courses for her next renewal, and an audit will be conducted at the time of her 2015 renewal.

On a motion by LeRoy Strohman, with Debra Larson abstaining, the Board voted to approve the request for a waiver of 655 IAC 5.3(4)“a” which specifies the materials that are required to be submitted for provider renewal no later than three months prior to the expiration of the current approval. The Board finds that all criteria in 655 IAC 15.4 have been met and issues order 2013-01-CE. Further, the Board reapproves provider 340 retroactively, effective from November 30, 2012.

WORKFORCE

A workforce report was given by Laura Hudson.

PUBLIC COMMENT

No Public Comment.
**PRACTICE**

On a motion by Debra Larson, the Board voted to approve the petition for extension of special licensure for those licensed in another country while enrolled in a nursing education program, submitted by Noriko Abe.

9:59 AM Recess
10:10 AM Reconvene in Open Session

**MISCELLANEOUS**

Terry Witkowski, Iowa Board of Pharmacy presented information about the Iowa Prescription Monitoring Program.

**EDUCATION**

**Eastern Iowa Community College District, Bettendorf**

Ruth Sueverkrubbe, RN, MS, Coordinator, Department of Nursing was present.

On a motion by Jane Hasek, the Board voted to accept the Nursing Education Program Report and response to recommendations and grant full approval, for a period of six years to Eastern Iowa Community College District, Bettendorf.

**Northeast Iowa Community College**

On a motion by Jane Hasek, the Board voted to accept the Nursing Education Program Report and response to recommendations and grant full approval, for a period of six years to Northeast Iowa Community College, Peosta.

**Allen College, Waterloo**

Kendra Williams-Perez, EdD, MSN, CNE, Dean, School of Nursing, was present.

On a motion by Mark Hilliard, with Jane Hasek abstaining, the Board voted to accept the Doctor of Nursing Practice Program Progress Report submitted by Allen College, Waterloo.

**Briar Cliff University**

Richard A. Petersen, EdD, MSN, RN, CNE, Chair and Associate Professor, Briar Cliff University, Sioux City was present.

On a motion by Jane Hasek, the Board approved the program proposal for a Doctor of Nursing Practice program submitted by Briar Cliff University, Sioux City.

On a motion by Jane Hasek, the Board voted to approve the Program Doctor of Nursing Practice program Progress Report submitted by Briar Cliff University, Sioux City.

On a motion by Jane Hasek, the Board voted to approve the following courses and course syllabi for the DNP Family Nurse Practitioner Program submitted by Briar cliff University, Sioux City:

- **NURS 520 – Foundations of Advanced Nursing Practice**
NURS 760 – Health Promotion and Disease Prevention Throughout the Lifespan for Advanced Practice.

On a motion by Jane Hasek, the Board voted to approve the addition of an Adult/Gerontology Nurse Practitioner track to the DNP program submitted by Briar Cliff University, Sioux City.

On a motion by Jane Hasek, the Board voted to approve the following course and course syllabus for the DNP Adult Gerontology Nurse Practitioner track.

NURS 735 The Frail Elderly

Clarke University, Dubuque

Lisa Rettenmeir, RN, EdD, and Carmen Wycoff, RN, MSN, faculty were present.

On a motion by Jane Hasek, the Board voted to accept the Doctor of Nursing Practice Program Report, submitted by Clarke University, Dubuque.

On a motion by Jane Hasek, the Board voted to approve the curriculum revision for the Master’s of Science in Nursing, Education Track submitted by Clarke University, Dubuque:

Deletion of the following courses:
- NURS 500: Introduction to Nursing Education
- NURS 512: Research Focus
- NURS 599: Capstone (Transition to Practice)

Increasing the program from an 18 month to a 2 year program.

Graceland University, Lamoni

On a motion by Jane Hasek, the Board voted to accept the Organizational Leadership DNP Program Progress Report, submitted by Graceland University, Lamoni.

Kaplan University, Davenport

Sheila Burke, RN, MSN, MBA, Dean of Nursing, was present.

On a motion by Jane Hasek, the Board voted to accept the Associate of Science in Nursing Degree Program Interim Progress Report submitted by Kaplan University, Davenport.

On a motion by Jane Hasek, the Board voted to approve the closure of the Practical Nursing program submitted by Kaplan University, Davenport.

On a motion by Jane Hasek, the Board voted to approve the Program Proposal for a Doctor of Nursing Practice program, submitted by Kaplan University, Davenport and grant interim approval to Kaplan University.

Mount Mercy University, Cedar Rapids

Kathryn Dolter, RN, PhD, Program Director was present.
On a motion by Jane Hasek, the Board voted to accept the Master’s of Science in Nursing Progress Report submitted by Mount Mercy University, Cedar Rapids.

**William Penn University, Oskaloosa**

Brenda Duree, RN, PhD, Program Director was present.

On a motion by Jane Hasek, the Board voted to accept the RN-BSN progress report submitted by William Penn University, Oskaloosa.

**Iowa Lakes Community College, Emmetsburg**

Bernadette Wise, RN, MSN, Director of Nursing and Health Education and Martha Olson, RN, MS, faculty were present.

On a motion by Jane Hasek, the Board voted to approve the following curriculum revision for the Associate Degree Nursing program, submitted by Iowa Lakes Community College, Emmetsburg:

1. Elimination of the math and computer course prerequisites.
2. Addition of chemistry, 75 hour CNA course, Human Anatomy and Physiology I and Normal Nutrition as prerequisites.
3. Addition of course and course syllabus, ADN XXX Health Informatics.
4. Decrease in clinical time from 1.5 credits to 1 credit for ADN XXX Professional Nursing Clinical and ADN XXX Women’s Health Concepts.
5. Increase in credit hours from 1 credit to 2 credits for the ADN XXX Professional Nursing Clinical and ADN XXX Professional Nursing Preceptorship.

**Kirkwood Community College, Cedar Rapids**

Jimmy A. Reyes, DNP, AGNP, Dean of Nursing was present.

On a motion by Jane Hasek, the Board approved the following curriculum revisions submitted by Kirkwood Community College, Cedar Rapids:

1. Deletion of the following PN courses:
   a. Practical Nursing Capstone
   b. Practical Nursing Leadership Clinic
2. Addition of the PN course with course description and outcomes, Health Assessment Across the Lifespan (2 credit hours).
3. Teaching the present PN Pharmacology course over two semesters.
4. Decreasing the PN program from 46.25 credits to 42 credits for a 2 semester program.
5. Decreasing prerequisite courses for the PN and ADN program; Professional Roles I: Communication and Technology by 1 credit hour and Professional Roles II: Professional Identity and Engagement by 1 credit hour.
6. Decreasing the ADN program from 82.75 credits to 81.75 credits, for a 3 semester course.

**Morningside College, Sioux City**

Mary Kovarna, EdD, RN, Professor and Nursing Department Chairperson was present.

On a motion by Jane Hasek, the Board approved the curriculum proposal and following revisions for the RN-BSN program submitted by Morningside College, Sioux City:

1. Deletion of the following course:
   NUR 204 Health Assessment
2. Addition of the following courses with course descriptions and objectives:
   307 Comprehensive Assessment in Health and Illness
   406 Health Care Policy and Organization
3. Online offering of the RN-BSN program.

North Iowa Area Community College, Mason City

Donna Orton, MSN, RN, Chair of the Health Division was present.

On a motion by Jane Hasek, the Board voted to approve the following curriculum revisions for the Associate Degree Nursing program, submitted by North Iowa Area Community College, Mason City:

Deletion of Courses:
ADN 101 – Introduction to Nursing (1 semester hour)
ADN 102 – Nursing I (7 semester hours)

Addition of course:
ADN 100-Nursing I (8 semester hours)

University of Iowa, Iowa City

Ellen Cram, PhD, RN, Clinical Associate Professor, Assistant Dean was present.

On a motion by Jane Hasek, the Board voted to accept the Curriculum Revisions for the RN-BSN program submitted by The University of Iowa, Iowa City

Deletion of course 096:170, Leadership Project, 2 semester hours.

Addition of course 096:167 – Professional Role IV: Leadership and Professional Engagement, 5 semester hours.

St. Ambrose University, Davenport

Brenda Shostrom, RN, PhD, Chair, was present.

On a motion by Jane Hasek, the Board voted to approve the implementation of the new pre-licensure BSN program submitted by St. Ambrose University, Davenport.

On a motion by Jane Hasek, the Board voted to approve the following courses for the pre-licensure BSN program submitted by St. Ambrose University, Davenport:

NURS 102 Nursing Seminar
NURS 201 Nursing Seminar
NURS 202 Nursing Seminar
NURS 305 Introduction to Contemporary Nursing
NURS 315 Nursing Process I Across the Lifespan
NURS 320 Nursing Skills I
NURS 325 Health Assessment Across the Lifespan
NURS 330 Applied Health Assessment
NURS 335 Pathophysiology & Pharmacology I
NURS 340 Evidence Based Practice I: Information Systems
NURS 345 Clinical Application I
NURS 360 Caring/Coaching/Educating Across Settings
NURS 365 Nursing Process II Across the Lifespan
NURS 370 Nursing Skills
NURS 375 Pathophysiology/Pharmacology II
NURS 380 Nursing Concepts of Mental Health
NURS 385 Evidence Based Practice II: Understanding Research
NURS 405 Concepts of Genomics & Family Health
NURS 415 Nursing Process III Across the Lifespan
NURS 425 Nursing Skills III
NURS 435 Concepts of Women's Health and Reproduction
NURS 440 Evidence Based Practice III: Appraising Research
NURS 445 Clinical Application III
NURS 455 Concepts of Population Health
NURS 465 Concepts of Chronicity and Palliative Care
NURS 475 Leadership and Contemporary Issues
NURS 485 Advanced Application Project
NURS 495 Advanced Nursing Practicum

On a motion by Jane Hasek, the Board voted to approve the implementation of the new RN-BSN program submitted by St. Ambrose University, Davenport.

On a motion by Jane Hasek, the Board voted to approve the following courses for the RN-BSN program submitted by St. Ambrose University, Davenport:

NURS 326 Health Assessment Applied Across the Lifespan
NURS 381 Pathophysiology/Pharmacology II
NURS 386 Caring/Coaching/Educating Across Settings
NURS 406 Concepts of Genomics & Family Health
NURS 441 Evidence Based Practice I, II & III
NURS 456 Concepts of Population Health
NURS 466 Concepts of Chronicity and Palliative Care
NURS 476 Leadership and Contemporary Issues
NURS 486 Advanced Nursing Practicum & Application Project

Miscellaneous Education

New Academic Chair of the Bachelor of Science in Nursing program, Kaplan University, Davenport.

New Head of Program, Northeast Iowa Community College, Peosta.

NCLEX RN and LPN results for 4th quarter were provided.

PUBLIC COMMENT

No Public Comment

MISCELLANEOUS

A legislative update was given.

An Education Study Committee update was given.
On a motion by Debra Larson, the Board voted to establish a Peer Review Committee to assist in determining when conduct of a licensee does not conform to minimum standards of acceptable and prevailing practice of nursing.

On a motion by Debra Larson, the Board voted to appoint the following individuals to the peer review committee:

Susan I. Thompson, RN, BSN-BC, MSN. FNP-BC
Mary O’Brien, MSN, EJD, CRNA, ARNP
Louann Hart, ARNP

Lorinda Inman reported on the Chapter 16 proposed changes.

On a motion by Gwen Suntken, the Board voted to file proposed Chapter 16 changes.

11:28 AM Recess
11:43 AM Reconvene in Open Session

EXECUTIVE DIRECTOR’S REPORT

The Mid Year Meeting will be held March 11-13, 2013.

Information was provided on the NCSBN Nursing Education committee.

The NCSBN Grant Application process was discussed.

NCLEX pass rates were discussed.

Closed Session
11:27 AM On a motion by Mark Hilliard, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code § 21.5(1)"c” to discuss the strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Open Session
12:22 PM On a motion LeRoy Strohman, the Board voted to move into open session.

On a motion by Mark Hilliard, the Board voted to accept the Financial Report.

On a motion by LeRoy Strohman, the Board voted to approve the following minutes as revised:

December 11, 2012, Board Meeting
December 12 – 13, 2012 Board Meeting
December 20, 2012, Conference Call
January 16, 2013, Conference Call
February 12, 2013, Conference Call

PUBLIC COMMENT

No Public Comment

12:00 PM Recess
1:10 PM Reconvene in Open Session
Closed Session
1:11 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session
1:21 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to deny the request for a new hearing submitted by case # 11-496 Jacqueline Spencer.

HEARING
Hearing Case12-694 Tina Patterson

The hearing was held in closed session.

Closed Session
2:01 PM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session
2:11 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #12-694 Tina Patterson.

2:12 PM Recess
3:00 PM Reconvene in Open Session

Connie Boyd, Clyde Bradley, Steve Ainger, Martha Gelhaus, Heather Adams, Matt Oetker, September Lau and Sara Scott joined the meeting.

Closed Session
3:00 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code § 21.5(1)"a" to review information required by state or federal law to be kept confidential.

4:30 PM Dr. Mariannette Miller-Meeks joined the meeting.

Open Session
8:00 PM On a motion Clyde Bradley, the Board voted to move into open session.

8:00 PM Recess
Date: February 21, 2013

Location: Des Moines West Room
           Holiday Inn
           1050 6th Avenue
           Des Moines, IA

8:00 AM Convene in Open Session

Board in Attendance
   Jane Hasek, RN, Chairperson
   Mark Hilliard, RN, Vice Chairperson
   Gwen Suntken, RN
   Debra Larson, LPN
   LeRoy Strohman
   Clyde Bradley
   Connie Boyd, RN

Staff
   Lorinda Inman, RN, Executive Director
   Chris Newell, Associate Director Enforcement
   Taunya Cunningham, RN, Enforcement
   Kathy Cornwell, Secretary
   Sara Scott, Assistant Attorney General
   September Lau, Assistant Attorney General
   Heather Adams, Assistant Attorney General
   Matt Oetker, Assistant Attorney General
   Dr. Mariannette Miller-Meeks, IDPH Director
   Steven Ainger, DAS-HRE Personnel Officer
   Martha Gelhaus, Chief of Department of Public Health Bureau of Communication and Planning

Audience
   Katie O'Neil

8:00 AM Reconvene in Open Session

Closed Session
8:00 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into
Closed Session in accordance with Iowa Code § 21.5(1)"a" to review information required by state or
federal law to be kept confidential.

Open Session
12:38 PM On a motion LeRoy Strohman, the Board voted to move into open session.

12:38 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to take the action
as agreed upon in closed with respect to Employee #1.

12:38 PM On a motion by Gwen Suntken, the Board voted as follows by roll call vote to take the action
as agreed upon in closed with respect to Employee #2:

Motion carried.
12:38 PM On a motion by Gwen Suntken, the Board voted as follows by roll call vote to take the action as agreed upon in closed with respect to Employee #3:


12:38 PM Recess

Connie Boyd, Clyde Bradley, Steve Ainger, Martha Gelhaus, Heather Adams, and Matt Oetker, left the meeting.

1:10 PM Reconvene in Open Session

HEARING

Hearing Case 11-229 Juliana Cornick Dahlstram

The hearing was held in closed session.

Closed Session
7:42 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session
7:56 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Debra Larson, Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #11-229 Juliana Cornick Dahlstram.

8:00 PM Recess
Date February 22, 2013

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance
Jane Hasek, RN, Chairperson
Mark Hilliard, RN, Vice Chairperson
Gwen Suntken, RN
Debra Larson, LPN
LeRoy Strohman

Staff
Lorinda Inman, RN, Executive Director
Chris Newell, Associate Director Enforcement
Doug Bartels, Enforcement
Eric Holsapple, Enforcement
Taunya Cunningham, RN, Enforcement
Diane Burkert, RN, Enforcement
Kathleen Beebout, RN, Enforcement
Kris Watson, RN, Enforcement
Bill Hansen, Enforcement
Kathy Cornwell, Secretary
Sara Scott, Assistant Attorney General
September Lau, Assistant Attorney General

8:16 AM Reconvene in Open Session

On a motion Gwen Suntken, the Board voted to postpone the hearings in the following cases:

12-177 Lisa Friedman
12-393 Nalani Lenz
12-773 Tonya Hancock

ENFORCEMENT MATERIALS

Closed Session
8:17 AM On a motion by Debra Larson, the Board voted unanimously by roll call vote, to move into Closed Session in accordance with Iowa Code § 272C.6(4) to be kept confidential and 21.5(1)“d”, to discuss whether to initiate licensee disciplinary investigation or proceedings.

Open Session
8:48 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the following cases:

11-652 Kevin Jenkins
11-797 Jessica Weiss
11-979 Shannon Henaman
On a motion by Debra Larson, the Board voted to accept the Notice of Hearing, Statement of Charges, Settlement Agreement and Final Order (Combined) for the following case:

12-804 Doris Friesch

Closed session
8:50 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open session
9:32 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to accept the proposed settlements in the following cases:

09-511 Adam Moander
11-894 Suzan Dooley Graham
11-990 Michelle Hostetler
11-991 Karrie Marshall
12-209 Stephanie Meyer
12-234 Jenna Schaefer
12-380 Joanna Schmidt
12-393 Nalani Lenz
12-420 Kristine Wilson
12-426 Shane Daniel
12-430 Sheila Young
12-497 Christina Ackerman
12-498 Teisha Zertuche
12-530 Brandy Hast
12-568 Jennifer Sampson
12-631 Mindy Boller
12-729 Patrice Norton
12-773 Tonya Hancodk

On a motion by Debra Larson, the Board voted to accept the voluntary relinquishment of license in the following case:

11-311 Melissa Claude
9:34 AM Recess
9:55 AM Reconvene in Open Session

HEARING

Hearing 11-842 Marlene Williams

The hearing was held in closed session.

Jane Hasek recused herself from the following hearing.

HEARING

Hearing Case 12-730 Billie Tow

10:55 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Billie Tow was not present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

11 exhibits were admitted into evidence on behalf of the state.

Witness for the State:

Taunya Cunningham

11:02 AM The record was closed.

Closed Session

11:03 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

11:06 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-730 Billie Tow.

Jane Hasek rejoined the meeting.

Closed Session

11:07 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

11:16 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.
On a motion by Debra Larson, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case #11-842 Marlene Williams.

11:18 AM On a motion LeRoy Strohman, the Board voted to adjourn.